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Adult Education

Concordia University 2011-2012 academic catalog

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Concordia University Wisconsin admits qualified students of any age, sex, race, color, national or ethnic origin, physical or mental conditions, or developmental disability, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Concordia University Wisconsin does not discriminate on the basis of race, color, national or ethnic origin, age, sex, physical or mental condition, or developmental disability in the administration of

Concordia University Wisconsin is a Lutheran higher education community committed to helping students develop in mind, body, and spirit for service to Christ in the Church and the world.

Concordia University's Adult Education Studies is charged with carrying the mission of the University to the non-traditional adult student. Like the traditional degree programs, the programs in the Adult Education Studies are founded in the Christian Liberal Arts tradition of the University.

However, the program is very much tailored to the needs and unique capabilities of the adult learner. For instance, classes are offered at locations near students' homes or work. Classes are offered in an accelerated evening format. Three credits can be earned in four to six weeks (eight weeks in the Masters Program) with classes meeting once per week. In addition, students can earn credit in a variety of modalities from the traditional classroom setting to college level learning experiences obtained through their career or even hobbies.

The adult student and the traditional post high school age student differ in that the former has benefited from years of life experience and then sought the academic education, while the traditional student first receives the education and then the life experience. Thus, the needs of the adult learner are different; socialization, for instance, plays a much greater role in the academic life of the traditional student and, indeed, accounts for much of the necessity for extended contact hours. Adults, on the other hand, are interested in cutting right to the essence of a topic and are capable of processing greater amounts of material over much shorter periods of time.

We are often asked what the difference is between Concordia's programs and those of other accelerated adult degree programs. We are often asked how we get as much accomplished in a four to six week schedule as one does in a traditional semester. If one views the adult educational paradigm as merely an accelerated version of a traditional semester, then the format fails - it lacks academic integrity. If, however, one considers the paradigm as a "distance learning" or "independent study" format to which are added 16 to 24 hours of classroom experience, then one will have a better understanding of the adult learning process. It is expected and required that the majority of the learning will occur outside the classroom through directed independent study.

A hallmark of all adult education degree programs is a strong emphasis on the direct applicability of the course material to the students' careers. Our majors accomplish this admirably. In addition, and this is the key difference, our entire program is infused with the liberal arts conveyed in a Lutheran Christian context.

The goal in adult education is personal development. The University has identified nine competencies or areas in which this should occur: aesthetic sensibilities, communication skills, cultural understanding, numeracy, problem solving, physical development, spiritual development, scientific literacy, and citizenship. Growth in these areas occurs throughout the program of study and is measured and documented by the school's comprehensive assessment plan.

Concordia University Wisconsin is accredited by the Higher Learning Commission and is a member of the North Central Association of Colleges and Schools. In addition, the School is accredited by the educational agencies in the states in which it has centers.

The Higher Learning Commission 230 South La Salle Street, Suite 7-500 Chicago, IL 60604-1413 312-263-0456

The Business Management major includes study from a variety of disciplines which will enable the student to develop knowledge, skills, and attitudes to more effectively deal with managerial, human, and financial dynamics within an organization. Student learning goals for the Business Management major include:

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AL 107	Student Success Strategies	3 credits, 4 weeks
AL 234*	Speech Communication	3 credits, 4 weeks
AL 204*	College Writing	3 credits, 6 weeks
AL 159*	Heritage of Faith	3 credits, 5 weeks
AL 169	Statistical Methods	3 credits, 6 weeks
AL 356*	Critical Thinking and Creativity	3 credits, 4 weeks
AL 272	Organizational Management Principles	s3 credits, 4 weeks
AL 366	Marketing Management	3 credits, 5 weeks
AL 359	Human Resource Management	3 credits, 4 weeks
AL 347*	Macroeconomics	3 credits, 6 weeks
AL 367	Global Dimensions in Business	3 credits, 4 weeks
AL 368	Philosophy of Values and Ethics	3 credits, 4 weeks
AL 365	Accounting	3 credits, 6 weeks
AL 346	Business Finance	3 credits, 6 weeks
AL 371	Business Policy	3 credits, 4 weeks
AL 474	Integrative Project: The Business Plan	3 credits, 8 weeks

*Starred courses fulfill core requirements inside the major.

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Civilization and World Views: History (3 credits)** Civilization and World Views: Literature (3 credits) Mathematics (3 credits) Language and Culture (3 credits) Physical Development (2 credits) Theology Elective (3 credits)

Christian Doctrine (3 credits) Culture (3 credits)** Creative Arts (3 credits)** Social Science (3 credits) Lab Science (3 credits)

**Required for Associate Degree.

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The Business Management major is available in an E-Learning format.



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The Human Resource Management major develops the knowledge and skills necessary for management of the human resource function within an organization. Students develop interpersonal as well as technical skills in areas such as employment practices, staffing, compensation and benefits, training, and change management. Student learning goals for this major include the ability to:

AL 107	Student Success Strategies	3 credits, 4 weeks
AL 234*	Speech Communication	3 credits, 4 weeks
AL 204*	College Writing	3 credits, 6 weeks
AL 180	Interpersonal Communication	3 credits, 4 weeks
AL 159*	Heritage of Faith	3 credits, 5 weeks
AL 272	Organizational Management Principles	3 credits, 4 weeks
AL 270*	Intercultural Communication	3 credits, 4 weeks
AL 271*	Social Psychology in the Workplace	3 credits, 4 weeks
AL 359	Human Resource Management	3 credits, 4 weeks
AL 265	Employment and Labor Relations	3 credits, 5 weeks
AL 266	Staffing	3 credits, 4 weeks
AL 267	Compensation and Benefits	3 credits, 6 weeks
AL 269	Workplace Health and Safety	3 credits, 4 weeks
AL 300	Training and Employee Development	3 credits, 4 weeks
AL 368	Philosophy of Values and Ethics	3 credits, 4 weeks
AL 472	Managing Change	3 credits, 5 weeks
AL473	Integrative Project: Human Resource Manag	jemen8 credits, 6 weeks

*Starred courses fulfill core requirements inside the major.

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Civilization and World Views: History (3 credits)** Civilization and World Views: Literature (3 credits)** Philosophical Foundations (3 credits) Language and Culture (3 credits) Mathematics (3 credits) Theology Elective (3 credits) Creative Arts (3 credits)** Christian Doctrine (3 credits) Physical Development (2 credits) Lab Science (3 credits) Citizenship (3 credits)

**Required for Associate Degree.

The Human Resource Management major is available in an E-Learning format.



The Bachelor or Associate of Arts in Health Care Management addresses supervisory skills essential to fields of management and administration throughout the acute, community and long term systems of care. These skills are integrated with concepts and themes from a variety of disciplines working collaboratively to understand, make decisions, and direct change within the health care setting. Opportunities to enhance personal growth and promote professional development are encouraged to help build the foundation for continued growth.

The Health Care Management Bachelor's Degree program is a State of Wisconsin approved "regular course of study," gualifying the graduate to take the Nursing Home Administrator examination. Students graduating with the Bachelors Degree in Health Care Management in states other than Wisconsin may be required to take additional classes and/or participate in an externship in order to qualify for the examination.

The goals of the Health Care Management program are to:

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- UHÊ Î... iŽi deilê ĭv Àidê... Â Ê î î V. j] Ê î î X. Â Ê î î V. j] Ê î î ê î Â Ê Î E } i " i Î Ì. Ê i ce À Ă IÊĂ Â V. de Ê E + i " ‡ Â ce Û î î } Ê Ê and decision-making in health care;
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AL 107	Student Success Strategies	3 credits, 4 weeks
AL 234*	Speech Communication	3 credits, 4 weeks
AL 204*	College Writing	3 credits, 6 weeks
AL 159*	Heritage of Faith	3 credits, 5 weeks
AL 169	Statistical Methods	3 credits, 6 weeks
AL CollN.232 0 1	۲IIN. 4C>Bhinkxt< & Tle009t1eksmm <mark>Gnioeddios</mark> , 4	4 weeksmmunication

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God reveals Himself through His Word and, to a lesser degree, through His world. The Theological Studies Major examines the Bible, God's revealed Word, in broad introductory overviews of the Holy Scriptures (isagogics) as well as in close reading of a particular biblical book (exegetical studies). The major also studies God's providence in history. In addition, students receive practical training in the application of their studies in ministry to others. The Theological Studies Studies Major offers some students the opportunity for a vocation in church, either as a primary or secondary calling.

Through participation in, and upon completion of, the Theological Studies Major at Concordia University Wisconsin, students will:

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Students who complete this major and wish to become certified as LCMS lay ministers should apply to the Lay Ministry TEE Certification Program. They may get application forms from the Lay Ministry office at ellen.leslie@cuw.edu or at 262-243-4343. Applicants must be of good moral character and must meet other qualifications specified by the program. They will also need to complete the remaining courses in the Theological Education by Extension (TEE) program (see the CUW Undergraduate Academic Catalog). These courses are or will be available through extension sites, by e-learning, or by correspondence courses.

AL 107	Student Success Strategies
AL 204*	College Writing
AL 379*	Classical Greece and Rome
AL 159	Heritage of Faith
REL201	The Old Testament
REL203	The New Testament
REL383	

3 credits, 4 weeks 3 credits, 6 weeks 3 credits, 4 weeks 3 credits, 5 weeks 3 credits, 6 weeks 3 credits, 5 weeks



AL 159 Heritage of Faith AL 159 Heritage of Faith (EL) AL 210 Theology AL 210 Theology (EL) REL 204 Biblical Theology AL 235 Voices in Democracy (EL) AL 284 Civil War (EL) AL 284 Civil War (EL) AL 310 Constitutional Law AL 310 Constitutional Law (EL) AL 347 Macroeconomics AL 387 The Age of Enlightenment ECON 200 General Economics (EL) AL 161 World History AL 161 World History AL 161 World History (EL) AL 285 Historical Methods

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AL 105 Literature AL 136 Literary Visions (EL)

AL 180 IEWS: HISI9.88735 0 0 8.5 77.5 557.887 Tm (C)Tj EMC (IVILIZATION AND)Tj 0 Tw (usicj EMC (IEWS: HISI9.88735 0 0 8.5 77.5

- 1. Attend an Information Session or personal appointment with a program representative.
- 2. Complete the Application Form and submit it along with the \$50 application fee to the director of the Center you plan to attend. This form is also available online.
- 3. Request that official transcripts from all colleges or universities attended be sent directly to the Center at which you are enrolling. In cases where the student has less than 12 transferable credits, a high school transcript must also be requested.
- 4. Prospective students for whom English is not their native language must submit scores from the Test of English as a Foreign Language (TOEFL). The exam is now computer based, and a score of 173 is required for admission.

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engages students in cultivating the abilities necessary for academic and professional success, including study and research skills, learning styles, use of technology, and critical thinking skills. 3 credits, 4 weeks.

examines the basics of algebra including solving linear and quadratic equations, inequalities, exponents, polynomials, radicals, functions, and the graphing of linear equations and functions. Prerequisite: AL 096 or acceptable test score. 3 credits, 4 weeks.

studies problem solving, size and shape, growth, measurement and geometry, patterns, probability, statistics, street networks, planning and scheduling, and linear programming. A knowledge of high school algebra and geometry is required. Prerequisite: AL 122 or AL 096 or acceptable test score. 3 credits, 6 weeks.

Amines linear, quadratic, polynomial, exponential and logarithmic functions and their graphs, asymptotes and end-behavior of functions, inverse functions, systems of equations, and applications of these. Prerequisite: MATH 121, AL 122, or two years of college preparatory algebra at the secondary level. 3 credit hours.

Dings literature to life with dramatizations of individual works and readings of literary passages. This introduction to literature incorporates both contemporary and traditional works in its selection of literary texts. It also places a strong emphasis on writing about literature as a way for students to learn and use advanced compositional techniques. 3 credits, maximum 16 weeks.

Imoduces the basic concepts of the use of the computer in business, management, and in communication. Students will become aware of the main applications programs available, including word processors, spreadsheets, databases, and presentation packages. Uses of the Internet for research will also be explored. 3 credits

Devides the student with a general understanding of physical scientific methods utilized in criminal investigative operations. Using the laboratory method of instruction, the course will expose the student to current advances in criminalistics such as DNA identification. 3 credits, 5 weeks.

vironmental Science introduces students to

vocabulary, major concepts, and contemporary issues related to the natural world and human interaction with it. 3credits.

studies the empirical methods and quantitative techniques used by scientists. In addition, this course will view science with regard to its philosophic reasoning, historic development, and its unique character and limitations as an intellectual discipline. A knowledge of high school level algebra is required. Lab included. Prerequisite: AL 122 or 125. 3 credits, 4 weeks.

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focuses on oral communication between the speaker and audience. Ethical speaking and critical thinking skills are developed as students gather information, organize, style, practice, and deliver formal speeches. The ability to speak with confidence is further developed through informal speech exercises. Topics include listening, research and use of visual aids. Application to workplace and community settings is emphasized. No duplication with AL 100 Public Communication. 3 credits, 4 weeks.

introduces the student to the study of American government, its structure, processes and actors. Students will examine the operations of the federal government as well as the roles of state and local governments. Also, the course will examine the role of the media and of public interest groups in American politics, as well as the nature of the electoral process. 3 credits.

will acquaint the student with the various research skills and methods used in this discipline. Both quantitative and qualitative research strategies will be discussed, as well as issues in measurement, research design, and hypothesis formation. 3 credits, 6 weeks.

Devides a foundation to introduce students to the strategic areas and fundamental skills for nonprofit sector success in a managerial role. Students will gain a general understanding of nonprofit practices, human resource development, organizational development and strategic management. 3 credits, 4 weeks.

develops an appreciation for the application of federal laws, regulations and legal precedence affecting the employment relationship. Students examine major labor and employment topics

examines the people of Pacific Asia on a topical basis comprising geographical and historical background, literature, music and fine arts, ideology, culture, social life, political systems, and religion. An emphasis will be placed on the contrast between Eastern and Western thought, comparing Japan, China, and India with the United States.

Ers a single semester introduction to both Micro and Macro Economics. Students emerge with a basic understanding of the concepts behind economists analysis of labor and product markets as well as business decisions. They also learn to recognize the perspectives of macroeconomists and evaluate how fiscal and monetary policy may adversely or positively impact the macro-economy, (fulfils the requirement for AL347 Macroeconomics in the Business Management major. 3 credit hours.

Divides an introduction to the basic functions of financial management, including financial statements and analysis, financial markets, financial institutions, investment returns, capital budgeting methods, asset valuation, leverage, time value of money, dividend policy, and optimal capital structure. Prerequisite: AL365 Accounting or ACCT 101. 3 credit hours.

udies causations of crime, including sociological, psychological, biophysiological and free will theories. 3 credit hours.

xamines the law relating to arrests, searches, and seizures by law

enforcement officers as well as rules of evidence and courtroom procedures followed by prosecutors and defense attorneys. 3 credit hours.

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The Master of Business Administration (MBA) Program is based upon the University's stated mission of developing in students the "professional competencies and commitment required for responsible participation and leadership in a complex society."

Concordia University Wisconsin's MBA Program is designed to prepare men and women to meet the challenges of a changing administrative environment. The program is designed to provide the opportunity of a professional education for the working student. The curriculum provides the broad base of knowledge needed by middle and upper level managers. While the MBA program is designed for those in business professions, it is readily adapted to meet the needs of students from engineering, health, non-profit, religious, and other fields.

The MBA degree requires 39 semester hours of credit comprising 13 courses. No thesis is required for this degree. Students ordinarily take one course at a time. This allows the program to accommodate a student's professional and personal schedule to the maximum degree possible. The capstone course, MBA 590, must be taken at the end of the degree program. Students must complete all requirements for the MBA degree within five (5) years of entry.

Our flexible program gives you the choice of pursuing your MBA in accelerated eight week classroom courses or through E-Learning where you have up to 16 weeks to complete a course.

You are given the flexibility to design your MBA program. With our guidance you decide the course load and courses you wish to take.

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No. Your undergraduate cumulative grade point, work experience, and letters of reference are used to determine your acceptance into the MBA program. A 3.0 minimum undergraduate cumulative GPA is required for full acceptance. In addition, all MBA applicants are required to have earned their bachelor's degree from an accredited college or university.

Terms begin every eight weeks for the accelerated classroom program, or you can start at any point in the flexible E-Learning format.

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The MBA program is accredited by the International Assembly for Collegiate Business Education (IACBE).



In keeping with the purpose of a MBA, our curriculum is designed to provide the student with a broad spectrum of the business scene. To this end, the courses provide advanced instruction in many areas of business. The utilization of a concentration allows the student at the same time develop an area of expertise. The MBA program consist of 39 credits which include eight core courses and five courses in concentration area. The MBA program has six prerequisite courses. They are Accounting, Finance, Management, Marketing, Economics, and Statistics.

Managerial Economics
Applied Statistical Methods
Corporate Finance
Accounting: Financial Analysis
for Decision Making

MBA 575/875	Business Ethics
MBA 580/880	Leadership and Organizational Behavior
MBA 610/910	Issues in Human Resources Management
MBA 590/890	Strategic Management
	(Capstone-taken last)



CHOOSE FIVE COURSES IN ONE AREA

one elective fro 527/827 550/850 554/854 555/855 556 557/857 565/965 570/870 576/876 622/922 MIB 530/830 MIB 560/860 MBA 558	(Choice of four classes within emphasis and om another concentration, per Dean's approval) Project Management Strategic Marketing Advertising Management Small Business Management Real Estate Management Sustainable Business Practices Supply Chain Management Legal Aspects of Business Fraud Management Risk Management and Insurance Global Production and Operations International Business Real Estate Investment		Strategic Marketing Direct Marketing Sales Management Advertising Management Legal aspects of Business International Marketing Social Marketing Strategies Global Productions/Operations International Finance International Economics International Marketing International Business International Study Abroad
MPA 535/835 MPA 568/868 620/920 622/922 623/923	Budgeting in Public Agencies OR Public Personnel Administration Economics/Public Policy of Health Care Risk Management and Insurance Statutory Accounting	MBA 520/820 521/821 522/822 524/824	Management Information Systems Information Systems Theory and Practice Business Data Communications Systems Analysis and Design

526/826

527/827

528/828

529/829

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576/876

622/922

623/923

624/924

625/925

BIO 510/810

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845

Decision Support Systems

Information Systems Management

Project Management

Project Management

Legal Aspects of Business

Risk Management and Insurance

Health, Life, Business Social Insurance

Fraud Management

Statutory Accounting

Securities Analysis

BIO 556/856 Readings in Environmental Science

MBA 557/857 Sustainable Business Practices

CHEM 561/861 Environmental Chemistry and Toxicology

Ecology

BIO 567/867 Ecology of the Tropics

MBA 571/871 Environmental Law

MLS 530/830Administrative Law and ProcessMPA 535/835Budgeting in Public AgenciesMPA 540/840Public Program Evaluation ORMPA 568/868Public Personnel AdministrationMPA 569/869Intergovernmental Relations

Internship

Database Management

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Statutory Accounting
Internship in HC Management
Special Topics: Long Term Health Care,
Ambulatory Care, Managed Care

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576/876	Fraud Management
600/900	Compensation and Benefits
605/905	Alternative Dispute Resolution
615/915	Labor and Employment Law
622/922	Risk Management and Insurance
MPA 568/868	Public Personnel Administration

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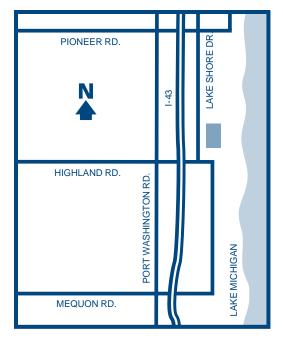
556	Real Estate Management
570/870	Legal Aspects of Business
576/876	Fraud Management
621/921	Financial Institution Management
622/922	Risk Management and Insurance
625/925	Securities Analysis
626/926	Portfolio Mathematics
MIB 540/840	International Finance
MBA 558	Real Estate Investment

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MMC 520/820	Managerial Communication:	
	Practices and Principles	
MMC 525/825	Effective Business Writing in the Marketplace	
MMC 540/840	Public Speaking:	
	Professional Reports & Presentations	
MMC 547/847	Advanced Interpersonal	
	Communications and Interviewing	
MMC 506/806	Group Dynamics and Leadership	

The Appleton Center is conveniently





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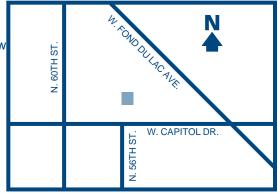
The Mequon Center is a part of the main campus of Concordia University Wisconsin. The campus is located on the shore of Lake Michigan just north of Milwaukee. Classes meet in various rooms of the University which are set up specifically to meet the needs of adult students.

Concordia University Mequon Center 12800 N. Lake Shore Drive Mequon, WI 53097-2402 262-243-4399 (FAX 262-243-4438) Toll Free: 888-969-4289



The Milwaukee Midtown Center is centrally located in the new Midtown Mall on 56th Street just north of Capitol Drive. As it is located in the Mall, there is ample free, secure, well-lighted off-street parking available.

Concordia University Milwaukee Midtown Center 4151 North 56th Street, Milwaukee, WI 53216 414-444-0734 (FAX 414-444-1908)

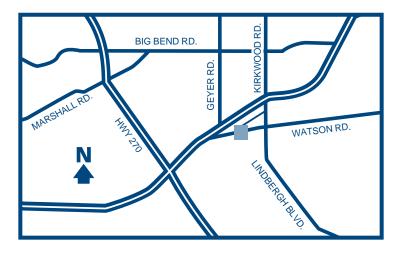




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The Miller Park Way Center is on the corner of Mitchell Street and 43rd Street (Miller Park Way) in West Milwaukee. The Center offers a full range of adult education degree programs as well as a Medical Assistant Program. The Center consists of six classrooms, a large computer lab and administrative offices.

Concordia University Miller Park Way Center 1670 Miller Park Way Milwaukee, WI 53214 414-647-2523 (FAX 414-647-2545)



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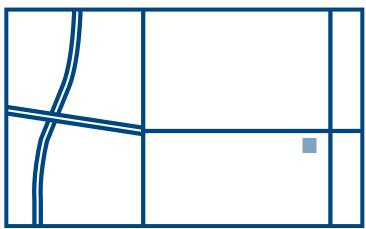
The St. Louis Center is located at 10825 Watson Road, Suite 204, Sunset Hills, Missouri, at the intersection of Highways 44 and 270. The two-story, red brick building is situated across from the Borders Bookstore.

Concordia University St. Louis Center 10825 Watson Road, Suite 200 Sunset Hills, MO 63127 314-984-8840 (FAX 314-984-0078) Toll Free: 866-880-3289

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The Wausau Center is located in Trinity Lutheran Church, 501 Stewart Avenue, near Highways 29 and 51. Ample parking is available in a lighted parking lot. The center offers a full range of associate, bachelor, and MBA degrees.

Concordia University Wausau Center 501 Stewart Avenue Wausau, WI 54401 715-302-3783 (FAX 715-426-5748) Toll Free: 866-214-9500



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Abarca, Pierre J.D., University of Wisconsin - Madison Madison, Human Resource Management

Abels, Patricia M.B.A., Ashland University Fort Wayne, Management

Achten, Adam M.B.A., University of Wisconsin - Oshkosh Appleton/Green Bay, MBA

Adams, Wendy Executive M.B.A., University of Wisconsin -Madison; M.A., Clinical Psychology, Roosevelt University, Chicago, IL Madison, Business Management, Health CareMiller Park Way, Business

Ahern, Laura °°, °°] È•i ÀÈ `Õ>\Ìi Èœœ• Beloit, Human Resource Management

Ahlborn, Marvin M.Div., Wisconsin Lutheran Seminary Appleton, Green Bay, Liberal Arts

Ahrens, Sarah °°°iÊ•iÀÂÊ `Õ⇒VìiÊ deÊz)}•Ê Beloit, Criminal Justice

Aikman, Carol Ed.D., Indiana University Fort Wayne, Liberal Arts

Akers, James M.S., Southern Illinois University Carbondale Beloit, Liberal Arts

Aldous, Gregory M.S., University of Wisconsin - Madison Madison, Liberal Arts

Alexander, Li M.B.A., University of Wisconsin - Madison Madison, Business Management

Allen, Rev. Phillip J.D., Northern Illinois University Beloit, Management, Criminal Justice

Alsleben, Rev. Robert M.Div., Concordia Seminary - St. Louis Miller Park Way, Management

Anderson, Ricardo M.A., Springfield College Miller Park Way, Human Resource Management

Anglum, James M.B.A., Cardinal Stritch University Eau Claire, Management

Anhalt, Daniel M.S., University of Wisconsin - Milwaukee Mequon, Human Resource Management

Arendt, Brian Ph.D., Georgetown University M.A., State University of New York St. Louis, Liberal Arts

Argall, Nicole M.A., University of Wisconsin - Oshkosh Appleton, Green Bay, Liberal Arts

Arnold, Bart J.D., Valparaiso University Fort Wayne, Criminal Justice

Arnold, Victoria M.A., Marquette University Mequon, Management

Asher, Joseph M.A., Purdue M.Div., Concordia Theological Seminary Fort Wayne, Management

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Hellwege, John Ph.D., A.B.D., S.T.M., M.Div., Concordia Seminary St. Louis, Theology							
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